



SOUTHERN RAILWAY

CHENNAI/ DIV



ID: 2024370868

Office Of: Divl. Railway Manager,
Personnel Branch, Chennai Division,

Chennai - 03

Office Order No. : M/P(ADMIN)41/2024 OWN-TRANSFER-N GURU RAJA
PRASAD

Date : 03-05-
2024

Sub: Inter Railway one way Transfer in f/o Shri.N. Guru Rajaprasad, General Assistant of PB/MAS working at DRM/G/MAS/S.Rly to Madurai Division/S.Rly on bottom seniority.

Ref: DRM/MDU approval through HRMS ID No:OR00547272 dt. 23.04.2024

Sanction has been accorded by the competent authority for the Inter Divisional One way Request Transfer of Shri. N. Guru Rajaprasad, General Assistant of PB/MAS working at DRM/G/MAS (PF.No. 15229805986) from MAS Division, Souther Railway on his same pay and Level to Madurai Division, Southern Railway at his own request on bottom seniority.

Sr No.	Name / HRMS ID / Employee No / Community	Sub Type / W.E.F	Existing Particular	Revised Particular	Employee Signature	Employee Photo	Remarks
			Department / Designation Zone /Division/Station/Office/Section BU Pay Level/Basic Pay	Department / Designation Zone /Division/Station/Office/Section BU Pay Level/Basic Pay			
1	N GURU RAJA PRASAD / KUYWZU / 15229805986 / GEN	Own Request Inter-Division / -	ADMIN/GENERAL / GENERAL /OFFICE ASSISTANT (PEON) SR / MASD / MAS // 0602582 1 / 19100	PERSONNEL / GENERAL /OFFICE ASSISTANT (PEON) SR / MDUD /MDU / - NA 1 / 20300			

The above Inter Divisional one way Transfer is subject to the following terms and conditions.

1. He will rank junior most to all permanent/officiating and temporary General Assistant in Level-1 of Pay matrix on the date of joining the new seniority unit.
2. He should not seek retransfer to his parent unit/Railway at a later date.
3. He is not eligible for composite transfer grant/transfer pass, joining time etc., since the transfer is ordered at his own request.
4. There are no DAR/Vig./SPE/RP-UP cases pending against him.
5. If he is in occupation of Railway Quarters, he should vacate the same before being relieved and should hand over all the railway materials/property if any, under his possession to his supervisor before relief.
6. While relieving the employee, the relief memorandum should have the signature and thumb impression along with the photograph of the employee and the same should be attested by the officer signing the relief memorandum/order with his name and designation appearing below the signature as stipulated in the Railway Board's letter No. E(SG)A/2001/16 dated 21.11.2001.

Digitally Signed:
Name: V.K. SIVAKUMAR
Date: 03-May-2024 11:27:24
Location: MASD/SR

(V.K. Sivakumar)
APO/G/MAS
/Sr.Divl. Personnel Officer/MAS

File Reference No. :OR00547272

Copy forwarded for information and necessary action to:

Sr.DFM/MAS

Sr.DPO/MAS

Sr.DPO/MDU

EA/DRM

Ch.OS/DRM/G/O/MAS – to relieve the employee with a proper identity memo and with 2 Passport size photographs

Ch.OS/Admin. Bills, Pass, Qrs, DAR, C.P.Cell

O.O.File, Employee

DS/SRMU

DS/AI SC/ST REA

DS/AI OBC/REA

(V.K. Sivakumar)

APO/G/MAS

/Sr.Divl. Personnel Officer/MAS