# Southern Railway: Chennai Division

# Written Exam for the Post of Office Superintendent against 20% LDCE Quota

### Instructions to the candidates:

- 1. Check that question paper contains 110 questions
- 2. Each Question has four choices. The marks for all questions are same.
- 3. All questions carry one mark. There is a NEGATIVE marking of 1/3 for each wrongly marked answer
- 4. The Question paper is available in trilingual format (**English, Tamil and Hindi**), however, in the event of any dispute/doubt/discrepancy the **English Version shall be treated as final**
- 5. Use only BLUE/BLACK BALL POINT PEN for marking the answers
- 6. The OMR sheet contains duplicate copy. **DO NOT ATTEMPT TO SEPARATE OR DISPLACE THE DUPLICATE COPY WHILE ANSWERING.**
- 7. The shading/darkening on the original OMR will automatically appear on the carbonless copy, hence no separate shading/darkening is required on the carbonless copy.
- Corrections of any type on the OMR sheet are NOT ALLOWED. Zero marks will be given to overwritten, altered and erased answer responses. No replacement OMR Sheet will be provided.
- 9. Please enter your **EMPLOYEE NUMBER alone** in the BOX provided in the Answer sheet and darken the corresponding circles.
- 10. Choose **only the ONE Correct answer** to each question from the available choices and **darken/shade the appropriate circle fully**.
- 11. Partially shaded, tick-marked, cross marked circles are not the correct responses
- 12. Changes are not permitted once answered
- 13. Candidates are strictly advised to answer only 100 questions out of the total 110.
- 14. The first 100 questions will be evaluated. Responses beyond the first 100 will not be evaluated even if it is correct.
- 15. Answering Questions in official language is NOT COMPULSORY.
- 16. Handover the OMR sheet along with its duplicate copy to the invigilator before leaving the examination hall.
- 17. No OMR sheet copy shall be carried outside by the candidate
- 18. Candidates are allowed to take the Question Paper with them after the examination.

### Total Marks : 100, Duration: 2 hours

1. Which of the following statement is/are correct about the Maternity Benefits Act, 1961? i. It is applicable in just government offices.

ii. It is applicable in only those offices which have more than 10 employees

iii. This Act entitles pregnant women employees for paid maternity leave.

(A) Only i,iii

- (B) Only ii,iii
- (C) Only ii
- (D) Only i,ii

### 2. The full form of HRMS is

- A. Human Rights Management System
- B. Health Reforms Management System
- C. Human Resource Management system
- D. Human Resource Management Software

# 3. What is the minimum qualifying service for pension benefits?

- A. 5 years
- B. 10 Years
- C. 15 Years
- D. None of the above

4. The Group A officers of Indian Railways are recruited through

#### A. Union Public Service Commission

- B. Staff Selection Commission
- C. Combined Graduate Level Exam
- D. None of the Above

#### 5. RESS is

- A. Software used for submission of ITR (Income Tax Returns) of the employees
- B. Software used for distribution of salary
- C. Software for creating e-office files
- D. None of the above

6. Plan Head 53 relates to which of the following subjects

A. Passenger amenities

- B. Staff Amenities
- C. Computerisation
- D. LUS works
- 7. Statement X: Purchase of office computers comes under revenue expenditure Statement Y : Purchase of office computers comes under capital expenditure
- A. X is correct and Y is wrong
- B. Y is correct and X is wrong

C. Both are incorrect

D. Both are correct

8. Consider the following statements regarding the purchase of laptops for the use of officers

X: The eligibility of officers confirmed in JAG is capped at Rs 45000

Y: The laptop purchased under this policy becomes a personal property of the officer after payment of residual charges

- A. X is correct and Y is wrong B. Y is correct and X is wrong
- C. Both are correct
- D. Both are incorrect
- 9. X: Plan head 16 refers to Traffic facility works Y: Plan head 30 refers to LUS and ROB works
- A. X is correct and Y is wrong
- B. Y is correct and X is wrong
- C. Both are incorrect
- D. Both are correct

10. Consider the following statements regarding running of special trains

X: Special trains can be run by any of the Railways with approval of DRM of the starting division Y: The divisional notification regarding the timings of special trains have to be issued by the Sr DCM of the division

- A. X is correct and Y is wrong
- B. *Y* is correct and X is wrong Both are incorrect
- D. Both are correct

11. Which among the following cannot be a responsibility of an Office Superintendent of Operations department of the division?

- A. Ordering a goods train
- B. Drafting a proposal for yard modification
- C. Managing leaves of the staff
- D. None of the above
- 12. Who is the head of the Operations department at the Board level?
- A. Member Operations
- B. Member Traffic
- C. Member Operations and Business Development
- D. None of the Above

13. Who among the following is/are **NOT part** of the Railway Board ?

- Member Engineering i.
- ii. Member Commercial
- iii. Member infrastructure
- iv. Member Personnel

A. i alone

B. *i*, ii alone

C. i, ii and iv

D. All of the above

14. Read the following statements and select the correct option

X: Indian Railway Traffic Service (IRTS) cadre officers are posted in the Stores department of the railways

Y: The officers belonging to the IRPS cadre looks after the Financial matters

- A. X is correct and Y is wrong
- B. Y is correct and X is wrong

C. Both are incorrect

D. Both are correct

15. The Present Chairman/Chairperson (also the CEO) of the Railway Board is

- A. Smt. Seema Kumar
- B. Smt. Jaya Verma Sinha
- C. Sri. Ashwani Vaishnaw
- D. None of the Above

16. Who has formulated the Employees Provident Fund Scheme?

- A. ESIC
- B. PFRDA
- C. State Government
- D. Central Government
- 17. Which Application is used to book Unreserved Tickets on Indian Railways?
- A. IRCTC Rail Connect
- B. UTS-on-Mobile
- C. Make My Trip
- D. Unreserved tickets can't be booked through Apps.

18. According to the Railway Servant Pass Rules, who among the following **is/are not** included as a member of the family?

- 1. Spouse who earns 15% or more of the salary earned by the railway servant in a month
- 2. A son, aged 22, engaged in a research work with a monthly stipend of Rs. 45,000
- 3. An Unmarried daughter earning Rs 150000 per month

A. 1, 2 and 3

- B. 2 only
- C. 3 only
- D. Both 2 & 3

19. Which among the following is correct in a case where both husband and wife are railway servants?

- A. Both are entitle to have passes and PTOs separately
- B. Passes and PTOs will be issued to any one of them only
- C. PTOs will be issued separately, but Passes will be issued only to one of them
- D. Passes will be issued separately, in which case PTOs will not be issued to both of them

20. Who among the following is a GOLD pass holder ?

- A. Senior Divisional Operations Manager
- B. General Manager
- C. Chief Freight Transportation Manager
  - D. All of the above

21. The kind of duty pass issued to SAG (Senior Administrative Grade) officers of Indian Railways is:

A. Gold Pass

- B. Silver Pass
- C. Bronze Pass
- D. Duty card Pass

22. Which among the following is wrongly matched?

- 1. Sr DOM Junior Administrative Grade
- 2. Sr DFM Selection Grade
- 3. Chief Track Engineer Senior Administrative Grade
- 4. Divisional Railway Manager Selection Grade
- A. 2,3 and 4

B. 3 alone

Q. 4 alone

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- D. All are correctly matched
- 23. An employee can be placed under suspension in which among the following situations ?
- A. An employee who is found in drunken state while on duty
- B. An employee found taking narcotic drugs in a railway station, but not on-duty
- C. Only A above.

D. Both A and B

24. Consider the following statements and choose the correct answer

X : In exceptional circumstances, any railway authority specified in the any of the Schedules relating to the powers of suspension may place any subordinate railway servant specified therein under suspension

Y : Only the competent authorities as mentioned in the Schedules may place an employee under suspension

A. X is correct but Y is wrong

B. Y is correct but X is wrong

C. Both are correct

D. Both are incorrect

25. The penalty for employees found guilty of possession of assets disproportionate to the known sources of income/acceptance of bribe **shall ordinarily** be

- A. Removal from Service
- B. Dismissal from service
- C. Either of A or B

D. None of the above

26. In complaints involving the sexual harassment of women, the complaint has to be forwarded to

- A. The Branch Officer concerned
- B. The Internal Complaints Committee
- C. State Human Rights Commission
- D. The DRM of the division

27. The Vishakha Guidelines issued by Supreme Court in the year 1997 pertains to

- A. Sexual Harassment at workplace
- B. Minimum Wages at the work
- C. Equal pay for equal work
- D. One rank One pension

28. Which of the following is prohibited under the Railway Service Conduct rules?

- A. Taking membership of XYZ political party
- B. Taking part in political activism or movement
- C. Display on his person/vehicle or residence of any electoral symbol

D. All the above

29. Which among the following can be treated as an instance of misconduct by a Group C railway servant ?

A. Accepting a gift worth Rs.5500 from his cousin brother during his marriage and not declaring it B. Accepting a gift of worth Rs.3000 without the sanction of government

C. Both A and B above

D. None of the above

30. Which among the following actions can lead to a Disciplinary Proceeding against any railway servant?

- A. Investing in stock market
- B. Buying Mutual Funds whose investment objective is to derive benefits from foreign markets
- Seeking grievance redressal from courts without exhausting the official channels of redress
  D. None of the above

31. The number of post retirement complimentary pass available for Group A officers is

- A. 3 sets if having 25 years or more
- B. 2 sets if having 25 years or more
- C. 4 sets if having 25 years or more
- D. None of the above

32. The type of privilege passes available to Group D Railway employees is

A. First Class 'A' pass

- B. First Class pass
- C. Second Class
- D. None of the above

33. Accident Free Service Awards are not given to which among the following category of employees ?

- A. Pointsman
- B. Station Masters
- C. Loco pilots
- D. Track Maintainers

34. The minimum qualifying service required for granting Accident Free Service Award is

- A. 7 years
- B. 10 years
- C. 15 years
- D. 20 years

35. Which among the following is not correct with respect to tender procedures

A. EMD is the amount of money to be collected by the tender floating department as a form of non-refundable deposit

- B. PBG or the performance bank guarantee is to be submitted by the accepted bidder
- C. The two packet system of bidding involves a technical bid and a financial bid
- D. None of the above

36. The total number of Privilege passes and PTOs available to an officer in group A respectively are

A. 8 and 6 B. 6 and 4

C. 4 and 4

D. None of the above

37. Which article of Indian Constitution gives the right to form unions and associations at the work place?

A. Article 48 B. Article 14 C. Article 19 D. Article 51

38. Consider the following statements and choose the right answer

X: DRM of the division has full powers to sanction expenditures pertaining to ceremonial occasions

Y: The JAG officers have the powers upto Rs 50,000 per occasion for sanctioning expenditures for ceremonial occasions

A. X is correct but Y is wrong

B. Y is correct but X is wrong

C. Both are correct

D. Both are incorrect

39. Regarding the fact finding inquiries into railway accidents, the acceptance of a report submitted by junior scale officers is by

- A. DRM
- B. ADRM
- C. Sr DSO
- D. PCSO

40. The inquiry into yard accidents shall normally be done by a committee of

A. Senior Supervisors

- B. Senior Scale officers
- C. Junior Scale officers
- D. None of the above

41. The term "Sabbatical" is connected with

- X. Paid leave for study
- B. Paternity Leave
- C. Child care leave
- D. None of the above

42. Which among the following embodies the correct approach towards the spirit of Right to Information Act (RTI)?

- A. Always provide as minimal information as possible to avoid problems to the administration
- B. Give confusing information so that RTI based activism can be minimised

Always provide clear and complete information without violating other statutes/rules
 D. None of the above

43. Which among the following information **shall not** be provided to the applicant as a reply to RTI query?

- A. Travel information of a passenger
- B. Salary slip of an employee

C. Both A and B

D. None of the above



44. Which among the following can be provided as information to RTI queries?

A. Salary paid to a railway servant

B. Expenses incurred in executing a public project

C. The earnings of railways from coaching operations

D. All of the above

45. As per the RTI act, the time period for furnishing the information pertaining to the life or liberty of a person is

- A. 30 days
- B. 35 days

C. 48 hours

D. 24 hours

46. Who is the second appellate authority as per the RTI act?

- A. Chief Public Relations Officer
- B. Divisional Railway Manager
- Central Information Commission
- D. None of the above

47. The PIO of MAS division for the purpose of RTI queries is

- A. The Branch officer concerned
- B. The assistant officer nominated by Branch Officer
- C. The Additional Divisional Railway Manager
- D. None of the above

48. Which among the following is **NOT** correct?

- A. The Assistant Public information Officer (APIO) is responsible for providing the correct information to the applicant
- B. The APIO has a responsibility to forward the application to the correct PIO
- C. The APIO is the authority who receives the application or appeal
- D. None of the above

49. The responsibility of forwarding a wrongly addressed RTI query to the correct public authority lies with

- A. The applicant
- B. The Central Information Commission
- C. The CPIO of receiving office
- D. The appellate authority of receiving office

50. The penalty for not providing the information on time is

- A. Rs 100/day
- B. Rs 200/Day O. Rs 250/day
- D. Rs 150/day

51. The public grievance cell on Southern Railway is headed by

Α.	The GM
В.	The AGM
C.	The PCCM
D.	The CPRO

52. The Divisional Public Grievance cell of MAS Division is headed by

A.	The ADRM
В.	The Sr DCM
C.	The DRM
D	The CH DME

D. The Sr DME

53. The number of LHAP credited to an employees account in a year is

A. 30 B. 24 C. 20

D. 10

54. Consider the following statements and choose the correct answer

X : Conversion of leaves from one type to another which was due and admissible can be granted retrospectively by the authority who granted the leave

Y: Such conversions can be claimed as a matter of right of the employee

- A. X is correct but Y is wrong
- B. Y is correct but X is wrong
- C. Both are correct
- D. Both are incorrect

55. An officer in group A, on leave, wishes to take up a temporary assignment in Asian Development Bank headquartered at Manila, Philippines. He may do so with the approval of

A. The President

- B. The prime Minister
- C. The Railway Minister
- D. None of the above

56. Your controlling officer directs you to get the details of freight train speeds over the MAS division. Which of the following applications will be helpful for you in this task?

- A. Integrated Coaching Management System
- B. Wagon Management System
- G. Freight Operations Information System
- D. None of the above

57. The carry forward of Casual Leaves to next year is possible when

- A. Combined with the Joining Leaves during a transfer
- B. Casual Leaves can't be carried forward
- C. During first year of joining the service when date of joining is at the last quarter of the year
- D. In first year of service if date of joining is in the month of December

58. In contracts involving long term delivery periods, the conditions and price levels do not remain static and stationary. This can be tackled by :

- A. Security Deposit
- B. Price Variation Clause
- C. Performance Bank Guarantee
- D. None of the above

59. Which of the following is an alternate mechanism for dispute resolution ?

A. Writs B. Lawsuits C. Arbitrations D. FIRs

60. A Trade union shall be in existence for a period of --- years before making its application for registration.



B. Two

C. Three

D. None of the above

61. The term D.O letter stands for

A. Dak Official

B. Demi-Official

C. Draft-Official

D. None of the above

62. A group A railway officer in Selection Grade is transferred from MAS division to TVC division on Own Request. The CTG entitled to that officer is at the rate of \_\_\_\_\_ % of the Basic Pay?

A. 40%

B. 80%

C. 60%

D. None of the above

63. The period between 10 PM and 06 AM is defined as \_\_\_\_\_ under the HOER

A. Long-on

B. Full Night

C. Day Night

D. Short-Off

64. Period of duty over 08 hours in case of an "Intensive" class worker is known as

- A. Long on
- B. Short off
- C. Night Duty
- D. None of the above

65. Which of the following will not be considered as the part of wages under the Payment of Wages Act?

- A. Basic Wage
- B. Dearness Allowance
- C. Incentive
- D. Gratuity

66. Out of turn allotment of railway quarters can be done in which of the following cases

- A. Medical Grounds
- B. Handicapped Employees
- C. Sports Persons
- D. All of the above

67. "No authority shall exercise its powers of sanctioning expenditure to pass an order which will directly or indirectly be to its own advantage". The statement is from

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- A. Conduct rules
- B. D&A rules
- C. Canons of financial propriety

D. Fundamental Duties of Constitution

68. Consider the following statements and chose the correct answer

X: The maximum limit of encashment of LAP on retirement is 250 Y: If the number of LAP available for encashment are less than the prescribed limit, the balance amount can be made up from LHAPs if available

A. X is correct but Y is wrong B. Y is correct but X is wrong

C. Both are correct

D. Both are incorrect

69. Which of the following is NOT a penalty as per the D&A Rules?

- A. Censure
- B. Counselling
- C. Pass Cut
- D. PTO Cut

70. A notification is to be issued for running a special train with Rajdhani train combo. Which of the following shall NOT be present in the formation of the train?

A. LWLRRM

B. LWSCZAC

C. LWACCW

D. None of the above

71. Consider the following statements and choose the correct option

X: The remuneration for accident free service award is the Basic Pay + Dearness Allowance of the last drawn pay for the number of eligible days

Y: If an employee is punished with a minor penalty once in his service he is not eligible to receive the award

A. X is correct but Y is wrong

B. Y is correct but X is wrong

C. Both are correct

D. Both are incorrect

72. Consider the following statements and choose the correct option

X : The maximum eligible amount that can be given as award is pay for 90 days for drivers and motormen

Y : For getting the maximum eligible amount an employee should have more than 23 years of service in the eligible category

A. X is correct but Y is wrong

B. Y is correct but X is wrong

C. Both are correct

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D. Both are incorrect

73. The e-files of historical importance which are to be maintained beyond 10 years will be kept at servers of

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- A. The respective departments
- B. Ministry

National Archives

D. None of the above

74. The term DRF stands for

- A. Divisional Reserve Funds
- B. Directly Reallotted Funds

G. Depreciation Reserve Funds

D. Development Reallocation Funds

75. The entity "Indian Railways" is a

A. Public Sector Undertaking

B. Government Company

2. Ministry of Government of India

D. None of the above

76. The revenue expenditure of railways is classified under \_\_\_\_ number of sub major heads with a separate abstract

A. 10 B. 12 Q. 13 D. None of the above

77. Which among the following is the correct information derived from the structure of expenditure classification 06-411-27 ?

A. 06 - represents the PU (Primary unit)

B. 411 - represents the major head

Q. 27 - represents the PU

D. None of the above

78. The Primary Unit (PU) 01 indicates expenditure object of

A. Cost of material

B. House Rent Allowance

C. Office Expenses

D. Salary and wages

79. The minimum number of employees that are required in a firm for provision of canteen facilities as per the Factories Act 1948 is

A. 100 B. 150 C. 200

D. 250

80. Which of the following is not part of the Ordinary Working Expenses of a Division in Indian Railways?

A. Payment of salary

B. Travelling Allowances to staff

C. Implementation of Parcel Management System

D. None of the above

81. Which among the following is **Correctly matched** in terms of hierarchy of officials of Railways and State government ?

A. Divisional Railway Manager - District Collector

B. Assistant Personnel Officer (Group A) - Principal Secretary

- C. Sr DEE/General District Collector
- D. Sr. DEN/Co Assistant Commissioner of Police

82. Match the following Designations with the secretariat ranks of Government of India

- 1. Assistant Operations Manager
- 2. Divisional Finance Manager
- 3. Sr. Divisional Personnel Officer
- 4. Divisional Railway Manager

- 1. Under Secretary
- 2. Assistant Secretary
- 3. Joint Secretary
- 4. Deputy Secretary

- A. 1->4, 2->3, 3->1, 4->2
- **B**. 1->2, 2->1, 3->4, 4->3
- C. 1->1, 2->2, 3->4, 4->3
- D. 1->1, 2->2, 3->3, 4->4

83. As per the Industrial Disputes Act, a strike is termed as an "Illegal Strike" when

- A. It is commenced without giving the notice as mandated by the Act
- B. Before the expiry of the date of strike as specified
- C. Both A and B
- D. None of the above
- 84. The term PNM refers to
- A. Present Negotiation Machinery
- B. Permanent Negotiation Machinery
- C. Peaceful Negotiation Machinery
- D. Present Needs Meeting

85. Which among the following is NOT likely to be an agenda of Divisional PREM meeting?

- A. Measures to improve revenue earnings
- B. Expenditure Control
- C. Human Resource development

D. None of the above

86. Which of the following contributes maximum in terms of revenues earned in case of MAS division for the year 2023-24?

- A. Commercial Advertisements
- B. Freight Earnings
- C. Passenger Earnings
- D. Scrap Sales

87. The number of consequential accidents that happened over MAS division in the year 2023-24 is

A. 0 B. 1

- C. 2
- D. 3

88. SF-11 is the form used for imposition of

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A. Major Penalty

B. Minor Penalty C. Suspension

D. None of the above

89. If a firm employs more than 1000 workers, they should appoint a \_\_\_\_\_\_ to carry out the prescribed duties.

- A. Welfare inspector
- B. Union representative in management
- C. Safety Officer
- D. Member of staff union as independent director

90. Who among the following is the senior most officer in context of railways?

- A. CAO (Construction)
- B. Chief Engineer (Constrution)
- C. Additional Divisional Railway Manager
- D. Director (Punctuality), Railway Board

91. Consider the following statements and choose the correct option

X: The Group A officers transferred from one zone to another is placed at the bottom most seniority only if the transfer is made on "Own request" of the officer Y: The direct recruitment of Group B railway officers is done only at the level of Railway Board

A. X is correct but Y is wrong

- B. Y is correct but X is wrong
- C. Both are correct

D. Both are incorrect

92. In case of transfers where the distance between the two stations are more than 2000 km, the joining time available to the employee is

- A. 10 days
- B. 12 days

C. 15 days

D. None of the above

93. The department which issues the "Working Time Table" in railways is

A. Traffic

- B. Electrical Operations
- C. Engineering

D. Commercial

94. The sign-on and sign-off of the running staff of crew and TMRs are done through which of the following softwares

A. ICMS

- B. FOIS
- C. COA

D. CMS

95. The Periodical Medical Examination of loco pilots upto the age of 45 years are done once in every \_\_\_\_\_ years.

A. 3 years B. 4 years C. 5 years D. 2 years

96. Who among the following has the powers to engage doctors as contract medical practitioners in the Divisions?

- A. DRM B. ADRM
- C. CMS
- D. ACMS

97. Consider the following statements and choose the correct answer

X : CMS of the division has the power to engage contract medical practitioners in the division based on the recommendation of a committee

Y: The committee consisting of Sr DPO and Sr DFM shall make recommendations to the DRM for this purpose

A. X is correct but Y is wrong

B. Y is correct but X is wrong

C. Both are correct

Ø. Both are incorrect

98. The SF-2 form is used for

- X. Deemed Suspension
- B. Revocation of Suspension
- C. Appointment of Inquiry Officer
- D. Nomination of Presiding officer
- 99. The SF-4 form is used for

A. Revocation of Suspension

B. Issue Suspension

C. Minor Penalty

D. Major Penalty

100. The recovery from the pay of the whole or part of any pecuniary loss caused by an employee to the Government or Railway Administration by negligence or breach of orders is a

A. Minor Penalty

B. Major Penalty

C. Not a Penalty

D. Warning to the employee

101. Into how many regions Indian States have been classified according to the Official Language Rules?



102. The state of Tamil Nadu Comes under which region according to the Official Language Rules ?

A. Region A

B. Region B

C. Region C

D. None of the above

- 103. OLIC stands for
  - A. Official Language Implementation Committee
  - B. Official Language Introduction Committee
  - C. Official Language Institute, Chennai
  - D. Official Language introduction Commission

104. Section 3(3) of the Official Language act mandates that

A. Hindi shall be used to reply letters received in Hindi

- B. Hindi and English shall be used in name boards, letter heads of Central Government offices
- C. Hindi shall become the official language after 2050
- D. None of the above

105. The Parliamentary committee on Official Language submits its report to

A. Prime Minister

- B. President
- C. Home Minister
- D. Chairman of Committee

106. Which of the following states comes under the B region in use of Official Language?

- A. Gujarat
- B. Maharashtra
- C. Punjab
- D. All the above

107. Which of the following don't belong to region A in respect of Official language ?

- A. Uttar Pradesh
- B. Bihar
- C. Rajasthan
- D. None of the above

108. The script in which the official language is written is known as

- A. Devanagari
- B. Devabrahmi
- C. Kharosthi
- D. Mythili

109. The number of languages that are included in the 8th Schedule of the constitution is

A. 10 B. 15 C. 20

D. 22

110. When was official languages act passed by the Parliament ?

A. May 1963 B. June 1965

- C. September 1965
- D. July 1964

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